



JOEMARINE INSTITUTE OF NAUTICAL STUDIES & RESEARCH

TRAINING & HIRING OF MARINE RATINGS & OFFICERS

[ASSOCIATE ADMISSION FORM]

SESSION: 2020/2021

HEAD OFFICE:

39th Street, Plot 10, DDPA Estate, Effurun Delta State. P.O. Box 4892,
☎ 08053095168, 08060716430, 08107616916

info@joemarineng.com

General Information

Official Website: www.joemarineng.com/institute

1. (a) _____
Surname _____ Other Names _____
(b) Age: _____ Date of Birth: _____ Place of Birth: _____ Sex _____
(c) Nationality: _____ State of Origin: _____
(d) Local Government Area: _____ Home Town: _____
(e) Email Address: _____
(f) Residential Address: _____
(g) Mobile No.: _____

2. Academic Record:

LAST SCHOOL ATTENDED			
Name of School	Class of Certificate Passes	Date of Leaving	Reason for Leaving

3. In case of Emergency contact:- _____

4. Sea Service:

VL	GRT	FROM	TO	YEAR	COMPANY
TOTAL SEA SERVICE					

5. Present Qualification (Professional Qualification): _____

6. Course applying for:

- (1) Associate in Nautical Science
(2) Associate in Marine Engineering

8. If admitted, will you stay in the Hostel? Yes No.

9. Name & Address of Sponsor: _____

10. Student's Signature & Date: _____

11. Registrar's Signature & Date: _____ Head of Dept. Sign. & Date _____

Terms and conditions

These terms and conditions apply to all participants on a Joemarine Institute of Nautical Studies and Research (JINSR) courses.

1) Registration/Admission requirement(s)

Delegates/trainee are required to submit the course Application form obtained with the following attached;

- Certificate of Competency/Watchkeeping/BSc./HND/ND
- STCW Mandatory Certificate
- Seafarer Medical Certificate
- Discharge booklet / entries of 18months
- Company Testimonial
- International Passport
- Birth certificate/age declaration
- SSCE
- Local Government of Origin
- Two passport sized photograph

2) Payment

The course fees must be paid in full before the start of the course. If payment is not received before examination date, Joemarine Institute of Nautical Studies and Research (JINSR) reserves the right to disallowed delegate from participating in the exam. All payment or fees are non-refundable once paid into Joemarine Institute of Nautical Studies and Research accounts.

For any payments made to other parties, groups or individuals not recognize by JINSR to receive payment for or un-behalf of the Institute will be at the risk of the individual and JINSR will not be held liable.

3) Transferring course

Delegates/trainees may transfer between courses (Associate Nautical and Associate Marine Engineering) at least ten (10) working days after commencement of the original course date with no charges provided the cost fee is the same, however, where the original payment made for the first course is lower than the new course (s) applied for, the trainee/delegate will be required to make the additional payments and provide evidence of such payment and all other requirements for the new course registered for at least ten (10) days before the new course.

Payment made after a year without participating in the course/program will be forfeited without any consideration.

4) Limitation of Liability

Except for liability for death or personal injury directly resulting from JINSR act or omission. JINSR's Liability in respect of any single event or series of events for breach (JINSR)'s obligations in this agreement shall be strictly limited to the amount payable by you to JINSR.

5) Course confirmation

Trainees/delegates/staff are required to confirm course date and booking with the training coordinator at least five (5) days prior to the course schedule date.

6) Cancellation of course

JINSR as part of her quality management system is constantly going through the cycle of continual improvements, we therefore reserve the right to amend or cancel and/or effect changes on our course materials and the course dates, course prices. However, notice of such changes made will be communicated to delegates/trainee at least seventy-two (72) hours prior to the original course schedule/date.

7) Intellectual Property

All materials provided for use to delegates/trainees are the sole property of JINSR and where such is required to be transferred from one user to another, the individual or groups making such transfer must inform the Institute.

8) Errors/Wrong Particulars in certificate

Where it is observed that the information provided by the trainee/delegate led to errors on certificate requiring correction and reprinting of such certificate, the trainee shall be liable for such error and charge a fee of twenty-five thousand naira (₦ **25,000.00**) only.

9) Course Attendance

A 100% class attendance is mandatory as part of the requirement for course completion upon which certificate will be issued, if it is confirmed that candidate has met all the requirement leading up to course completion and issuance of certificate.

10) Changing particulars of trainee

Substituting a course previously registered for to another delegate is NOT allowed in JINSR.

Declaration:

I confirm that in signing this application, I have read and understood all the terms and conditions and have agreed to abide with them and therefore failure to do so may jeopardize my ability to graduate/complete the course.

Name	
Signature	
Date	