



JOEMARINE INSTITUTE OF NAUTICAL STUDIES & RESEARCH

TRAINING & HIRING OF MARINE RATINGS & OFFICERS

REGISTRATION FORM

NO.

info@joemarineng.com, www.joemarineng.com/institute

GENERAL INFORMATION:

NAMES MUST BE FULL AND IN CAPITAL LETTERS

(SURNAME FIRST)

(OTHER NAMES)

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* DATE OF BIRTH: DATE MONTH YEAR

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Place of Birth: Sex: (Male) (Female)

- 1) Nationality: _____ State of Origin: _____
- 2) Local Government Area: _____ Home Town: _____
- 3) Contact Address/Postal Address: _____
- 4) Telephone. Mobile No.: _____ Email: _____
- 5) Employer: _____ Job Title: _____
- 6) APPLICANT'S QUALIFICATION: _____
- 8) MEDICAL FITNESS CERTIFICATE (Tick as Appropriate) Yes No

PLEASE TICK COURSE(S) YOU ARE APPLYING FOR:

(A) <input type="checkbox"/> ADVANCE FIRE FIGHTING (RENEWAL) <input type="radio"/>	(B) <input type="checkbox"/> MANDATORY (STCW) (RENEWAL) <input type="radio"/>
(C) <input type="checkbox"/> MEDICARE (RENEWAL) <input type="radio"/>	(D) <input type="checkbox"/> SHIP COOK/FOOD SAFETY (NEW) <input type="radio"/>
(E) <input type="checkbox"/> I.S.M CODE (RENEWAL) <input type="radio"/>	(F) <input type="checkbox"/> STEWARD/MESSMAN TRAINING (NEW) <input type="radio"/>
(G) <input type="checkbox"/> I.S.P.S OFFICER (RENEWAL) <input type="radio"/>	(H) <input type="checkbox"/> MOTORMAN (RENEWAL) <input type="radio"/>
(I) <input type="checkbox"/> I.S.P.S AWARENESS (RENEWAL) <input type="radio"/>	(J) <input type="checkbox"/> EFFICIENT DECK HAND (EDH) (RENEWAL) <input type="radio"/>
(K) <input type="checkbox"/> I.S.P.S DESIGNATED DUTIES (RENEWAL) <input type="radio"/>	(L) <input type="checkbox"/> TANKER FAMILIARIZATION (RENEWAL) <input type="radio"/>
(M) <input type="checkbox"/> G.M.D.S.S (RENEWAL) <input type="radio"/>	(N) <input type="checkbox"/> RIGGING & MATERIAL HANDLING (RENEWAL) <input type="radio"/>
(O) <input type="checkbox"/> RADAR/ARPA SIMULATOR TRAINING (OPT) <input type="radio"/>	(P) <input type="checkbox"/> PROFICIENCY IN SURVIVAL CRAFT (RENEWAL) <input type="radio"/>
(R) <input type="checkbox"/> MEDICAL FIRST AID (RENEWAL) <input type="radio"/>	(S) <input type="checkbox"/> SOLAS (RENEWAL) <input type="radio"/>
(T) <input type="checkbox"/> BREATHING APARATUS (RENEWAL) <input type="radio"/>	(U) <input type="checkbox"/> WELDING & FABRICATION (RENEWAL) <input type="radio"/>
(V) <input type="checkbox"/> HUMAN ELEMENT AND LEADERSHIP MANAGEMENT (HELM) (IN AFFILIATION WITH REGIONAL MARITIME UNIVERISITY, GHANA.)	
(W) <input type="checkbox"/> FILTERING (RENEWAL) <input type="radio"/>	(X) <input type="checkbox"/> FUNDAMENTAL ENTREPRENEURSHIP DEV. <input type="radio"/>
(Y) <input type="checkbox"/> OCCUPATIONAL SAFETY AND HEALTH <input type="radio"/>	(Z) <input type="checkbox"/> SEATIME TRAINING (RENEWAL) <input type="radio"/>

TICK NEW <input type="checkbox"/>	CERT.RENEWAL <input type="checkbox"/>	YEAR HELD <input type="checkbox"/>	COMPANY <input type="checkbox"/>	SPONSOR (TICK) SELF <input type="checkbox"/>
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STUDENT SIGNATURE: _____ DATE: _____

HEAD OFFICE:

39th Street, Plot 10, DDPA Estate, P.O. Box 4892, Effurun, Delta State.
08107616916, 08060716430, 07032782175

Terms and Conditions

These terms and conditions apply to all participants on a Joemarine Institute of Nautical Studies and Research (JINSR) courses.

1) Registration requirement(s)

Delegates/trainee are required to submit the course Application form obtained, affix three passport sized photograph, birth certificate, age declaration and International passport prior to course commencement.

2) Payment

The course fees must be paid in full at least 5 working days before the start of the course. If payment is not received, Joemarine Institute of Nautical Studies and Research reserves the right to allocate the booking to another delegate. If the course booking is made within the stipulated working days, the course fee must be paid at least 5 working days before the course. All payment or fees are non-refundable once paid into Joemarine Institute of Nautical Studies and Research accounts.

For any payments made to other parties, groups or individuals not recognize by Joemarine Institute of Nautical Studies and Research to receive payment for or un-behalf of the institute will be at the risk of the individual and Joemarine will not be held liable.

3) Transferring course

Delegates/trainees may transfer between courses at least five (5) working days before the start of the original course date with no charges provided the cost fee is the same, however, where the original payment made for the first course is lower than the new course (s) applied for, the trainee/delegate will be required to make the additional payments and provide evidence of such payment and all other requirements for the new course registered for at least five (5) days before the new course. However, if the transfer is made within five (5) working days. If the transfer is made within a period of five (5) working days a fee of 10% of the course fee will be paid by the delegates/trainee requesting for such transfer

Transfer of course by a delegate to another trainee must be duly backed up by a formal correspondence signed by the school Administrator/Short course coordinator and/or manager. Payment made after a year without participating in the course/program will be forfeited without any consideration.

4) Changing particulars of trainee

No charges will be incurred for substituting a course previously registered for to another delegate where Joemarine Institute of Nautical Studies and Research have been informed within the stipulated time stated under transfer and cancellation.

5) Limitation of Liability

Except for liability for death or personal injury directly resulting from Joemarine Institute of Nautical Studies and Research's (JINSR) act or omission. Joemarine's Liability in respect of any single event or series of events for breach (JINSR)'s obligations in this agreement shall be strictly limited to the amount payable by you to JINSR

6) Course confirmation

Trainees/delegates/staff are required to confirm course date and booking with the training coordinator at least five (5) days prior to the course schedule date.

7) Cancelling course Booking(s)

All cancellation must be made at least 5 working days before the start of the course and there shall be no fee refund. Any cancellation made within five (5) days to the course will attract an additional fee of 10% of the total course fee.

8) Cancellation of course

Joemarine Institute of Nautical Studies and Research as part of her quality management system is constantly going through the cycle of continual improvements, we therefore reserve the right to amend or cancel and/or effect changes on our course materials and the course dates, course prices. However, notice of such changes made will be communicated to delegates/trainee at least seventy eight (78) hours prior to the original course schedule/date.

9) Intellectual Property

All materials provided for use to delegates/trainees are the sole property of Joemarine Institute of Nautical Studies and Research (JINSR) and where such is required to be transferred from one user to another, the individual or groups making such transfer must inform the institute.

10) Errors/Wrong Particulars in certificate

Where it is observed that the information provided by the trainee/delegate led to errors on certificate requiring correction and reprinting of such certificate, the trainee shall be liable for such error and charge a fee of five thousand naira (**N5,000.00**) only.

11) Course Attendance

A 100% class attendance is required/mandatory as part of the requirement for course completion upon which certificate will be issued, if it is confirmed that candidate has met all the requirement leading up to course completion and issuance of certificate. I confirm that in signing this application, I have read and understood all the terms and conditions and have agreed to abide with them and therefore failure to do so may jeopardize my ability to graduate/complete the course.

Name	
Signature	
Date	